

Booking Form

Questions? Call +61 2 9958 9700 or 1300 754 754

A Booking Form must be received by Travelplan Ski at time of deposit to proceed with booking.

Title:	Name:				
Travelplan Ski Reference Number:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Consultant:					
Address:					
Suburb:		Post Code:		State:	
Phone (Home):		(Work):		(Mobile):	
Email Address:					
Payment Method: (see Page 2) <input type="radio"/> Direct Deposit <input type="radio"/> Cheque <input type="radio"/> Credit Card					

If your group is larger than 6 please complete a second form. Passenger names must be written exactly as per passport. Passports require a validity of six months after your return date. If you have a redress number issued by the United States Department of Homeland Security, please provide this. The redress program is for individuals who have encountered misidentification and screening problems at airports. Important Travel Information: www.travelplan.com.au/travelinfo

PLEASE PRINT LEGIBLY

* E.g. If your nationality is NZ, but passport was issued in Australia, write NZ/Australia.

All Given Name(s)	Surname	Gender	Date of Birth DD/MM/YY	Passport Number	Expiry Date DD/MM/YY	Nationality and Country of Issue *

Would you like a quote and information from Travelplan Ski to take out travel insurance?

Yes No, I already have adequate travel insurance cover

I hereby confirm that:

- a) I have read, understood and agree to Travelplan Ski's Booking Conditions and Service Fees; (see Page 3)
- b) All names in my booking are correct as per passport;
- c) All passengers in my booking will be travelling with adequate travel insurance cover.

Signature:	Date:
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Return Forms

Fax: +61 2 9958 6188 or
Mail: PO Box 4177 Castlecrag NSW 2068

Payment

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Travelplan Ski accepts a number of payment options. Please see below or ask your sales consultant for details.

Direct Deposit

Account Name Travelplan Trust Account
Bank Commonwealth Bank, Wynyard
Account Number 00524651
BSB 062-009
Swift Code CTBAAU2S
Reference Your Travelplan Ski Reference Number

Cheque

Make payable to 'Travelplan Australia Pty Ltd'

Credit Card

Please complete and return the following form. Surcharge applies.

Credit Card Form

Title:	Name:
Travelplan Ski Reference Number:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Consultant:	

I authorise Travelplan Australia Pty Ltd (Travelplan Ski) to charge the following amount to my credit card detailed below. I understand Travelplan Ski will dispense deposits and full payments to airlines, accommodation providers and other principals, and authorise Travelplan Ski to do so.

In consideration of it doing so, I will not hold Travelplan Ski responsible for the insolvency and/or failure to perform of airlines, accommodation or any other principal involved, and in any of those events, will not ask my credit card provider to revoke payments to Travelplan Ski, where Travelplan Ski is the merchant in this transaction.

Name on card:	
Card Number:	Expiry:
Card Type: <input type="radio"/> MasterCard <input type="radio"/> Visa <input type="radio"/> AMEX <input type="radio"/> Diners	
Amount (AUD)*: \$	
Signature:	Date:

* Travelplan Ski will add the applicable surcharge to this amount: MasterCard/Visa 1.5%, AMEX/Diners 3.0%.

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Booking Conditions

Read Online www.travelplan.com.au/conditions

Please read carefully and ensure that you understand and accept the conditions and information outlined.

Reservations A Booking Form must be received by Travelplan Ski at time of deposit to proceed with booking. Non-refundable ground package deposit of \$500 per week per person. Balance of payment due eight weeks prior to departure or according to airfare rules. Higher deposits up to 50% are sometimes required by hotels and apartments, and Christmas bookings generally have to be finalised by October.

Credit Card Payments We will add a surcharge of 1.5% for Visa and MasterCard, and 3% for American Express and Diners Club. Credit card payments are accepted on the express understanding that you authorise Travelplan Australia Pty Ltd to pay deposits and balance payments on your behalf to airlines, accommodation operators and other principals involved. In consideration of doing so, you will not hold Travelplan Australia Pty Ltd responsible for the insolvency and/or failure to perform of airlines, accommodation or any other principal involved, and in any of those events, you will not ask your credit card provider to revoke payments made, where Travelplan Australia Pty Ltd is the merchant in such transactions.

Currency Adjustment Policy All Travelplan prices, denominated in AUD, are subject to variation due to volatility in foreign exchange prices. Any variation to listed prices will be based on the rates available to Travelplan at the time the deposit is paid by the client and again on payment of the final balance. Our exchange rate at date of deposit is only taken into account, for amount of deposit paid to overseas supplier. Travelplan may take out foreign exchange contracts to protect the client and Travelplan from excessive adverse movements in AUD exchange rates. For this reason, the foreign exchange rate applied to client payments may differ from the current market rate. To facilitate the effective and efficient management of foreign exchange risk we have engaged the services of foreign exchange consultants to advise on timing and product suitability. At any time clients can lock in the current package cost by paying the balance amount in full, based on Travelplan exchange rate at that time.

Responsibility Travelplan Australia Pty Ltd acts as a booking agent only for the persons, or organisations providing or offering the means of travel, accommodation, ski lifts or services detailed and as such cannot be held responsible for any injury, loss, accident, delay or any other irregularity outside of our control. The issuance and acceptance of any receipt, voucher, coupon, exchange order, air ticket or itinerary shall be deemed as consent by the client to the above conditions.

Baggage Allowance We recommend prior to departure, you check exact baggage restrictions with the airlines on your itinerary. The following information is given as a guide, but is subject to change. Domestic flights often do not include free checked luggage, particularly in the United States. Airlines may waive baggage charges on domestic flights if you are connecting to/from an international flight, or upon presentation of your international ticket at the check-in counter. If more than one airline is providing the transportation for journey, each airline may apply different rules on both checked and carry-on luggage. If you are travelling on Air Canada with ski equipment, which comprises a ski bag and a boot bag, you must pre-register your details to avoid an excess baggage fee upon check-in. Phone Air Canada: 1300 655 767.

Generally speaking, for flights to North America, two suitcases are allowed with a combined total dimension of 106" (269cm) with no one suitcase exceeding 62" (157cm), with max 23kg for Economy Class or 32kg for Business/First Class per piece. V Australia limits Economy Class to 32kg in total. One set of ski equipment counts as one piece of baggage. For flights elsewhere free baggage allowance is generally 20kg total for Economy Class, 30kg for Business Class and 40kg for First Class. Maximum 1 piece per person carry on luggage. All carry on luggage must comply to size restrictions enforced by the airlines and each piece must not weigh more than 7kg.

Passport and Visa A passport is required for overseas travel, with a validity of six months after your return date. For some countries a consular visa or travel authorisation is also required. We will assist in obtaining necessary travel documents and advise on health regulations. However, the possession of such documents is solely the passenger's responsibility.

All eligible travellers to the United States (including those in transit) who wish to travel under the Visa Waiver Program must now apply for authorisation using the Electronic System for Travel Authorisation website, visit <https://esta.cbp.dhs.gov>. As part of the Secure Flight program, your passport information must also be entered into your flight bookings, please provide details on your Booking Form.

Cancellation Airfares are subject to up to 100% cancellation fee once tickets are issued. Please reconfirm airfare conditions with Travelplan. A cancellation service fee up to \$100 per person may be charged for a booking cancelled more than 60 days prior to scheduled departure date. This fee will increase to up to \$300 per person for bookings cancelled from 60 to 45 days prior to scheduled departure date. This fee does not include cancellation charges by accommodation and/or other principals. Ski hotels have very stringent cancellation policies particularly in the United States. Generally if a cancellation is received inside 45 days prior to departure you will lose all monies paid.

Prices All prices shown in Travelplan's 2012 brochure are based on airfares and projected currency exchange rates at 2 May 2011 and are subject to change without notice for any reason whatsoever. Prices do not include local, airline, customs or departure taxes, insurance, gratuities or any other costs not detailed in final invoices or itinerary. Additional costs caused by weather, failure of transportation services or other circumstances beyond our or our principals control are not included or recoverable.

Airlines All tour arrangements are performed under the exclusive responsibility of different contractors. Airlines, therefore, act only as agents for the contractors providing the various services herein and do not accept any liability in connection with such services or for any loss, injury or damage to or in respect of any person or property. Airlines will only be responsible for air carriage performed by them. Such air carriage will be subject to the provisions referred to in the conditions of contract contained in the passenger ticket. Qantas Airways Limited (Incorporated in Queensland), United Airlines, Air Canada, Emirates, Japan Airlines, Cathay Pacific, Delta Airlines and V Australia do not by virtue of their endorsement of Travelplan's brochure represent themselves either as contracting with any purchaser of a holiday from Travelplan or as having any other legal relationship with any such purchase.

Travel Insurance

All passengers must travel with adequate insurance cover. A comprehensive policy should be taken out at the time of booking. Travelplan Ski or your travel agent can arrange this cover on your behalf.

Service Fees

Due to the continued change in the way the industry is run and remuneration paid, it has become necessary to implement a series of service fees. A charge up to \$50 may apply for each and every amendment after booking instructions have been received. This charge is in addition to any cancellation fees that may apply. Other service fees are enforceable, please refer to the list of service fees.

Itinerary Preparation \$200 per booking
Waived for ski holidays. Non-ski holidays will have \$100 deducted from the final payment amount due.

Booking Request \$500 per booking
Waived for repeat clients. This fee is fully refundable should Travelplan not be able to confirm entire request. If the booking is fully confirmed this becomes non-refundable, but it is deducted from the final payment amount due.

Domestic Flights
Initial Sale \$33 per person
Changes/Revalidation \$33 per person
Changes/Re-issue \$50 per person

Domestic Holiday Packages \$33 per person

International Flights
Ticket Issuing \$100 per ticket

Hotel Bookings \$50 per hotel booking
Waived for most hotels at ski resorts.

Rail or Ferry Bookings \$50 per person per booking

Visa Lodgement \$50 per person per visa

Frequent Flyer Redemption \$75 per person
Frequent Flyer Upgrade \$75 per person

Courier Fee \$25 plus cost of courier

Cancellation
Outside 60 days \$100 per person
60-45 Days \$300 per person
Inside 45 Days No Refunds

For all cancellations, additional charges may be levied by airlines and ground operators, full details will be advised by your consultant.

Amendments \$50 per change
After booking instructions have been received

Payment Method Surcharge
Direct Bank Deposit None
Personal Cheque None
MasterCard and Visa 1.5%
American Express and Diners 3.0%

Please Note: Some fees may apply that are not listed, in which case customers will be notified. Additional fees apply to customers outside Australia.